

Welcome to



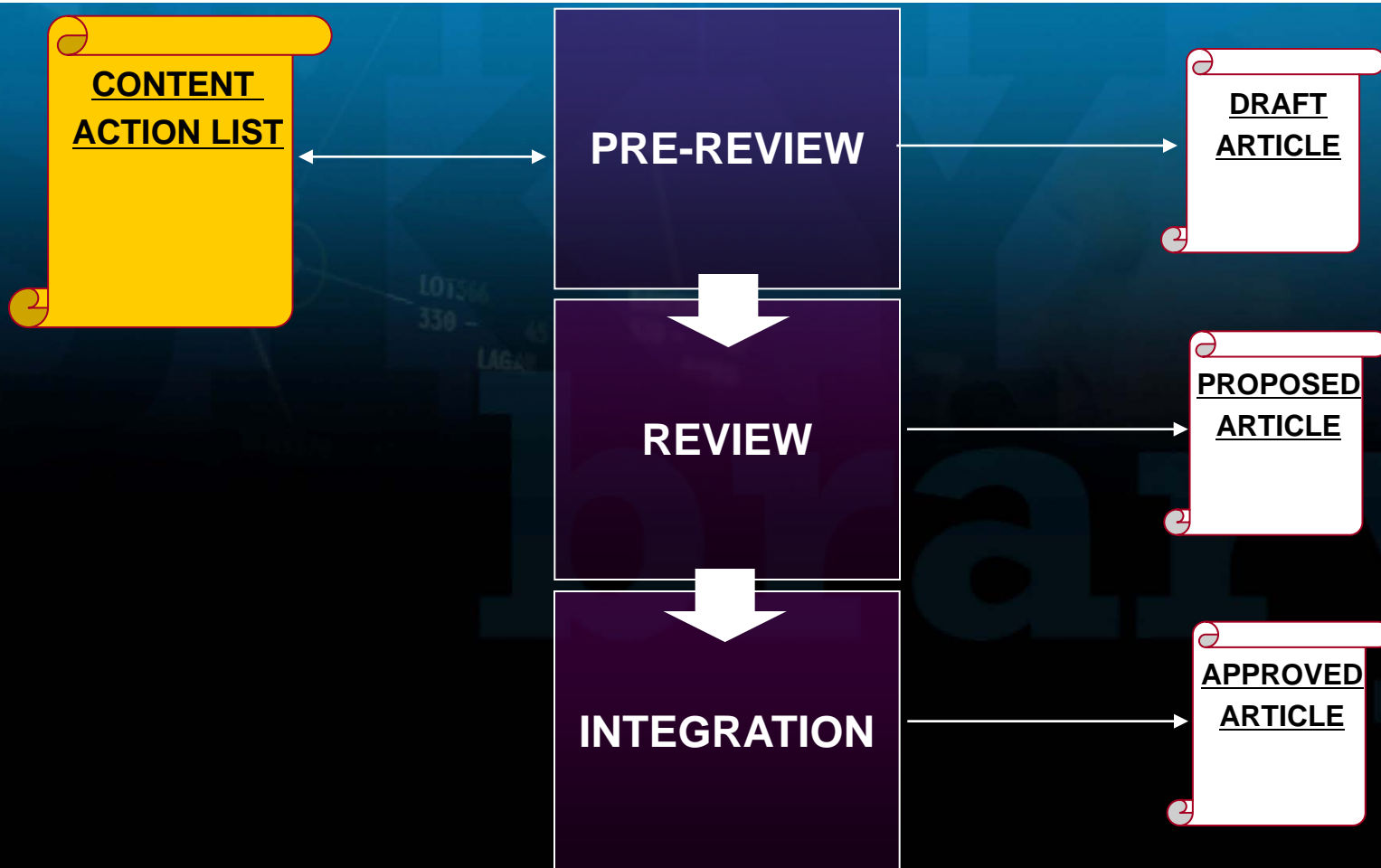
**SKY**  
brary

**NEW ARTICLE PROCESS**

# Scope of the Process

- For the new articles only;
- For Operational Issues articles only (to be reassessed by the end of 2010);

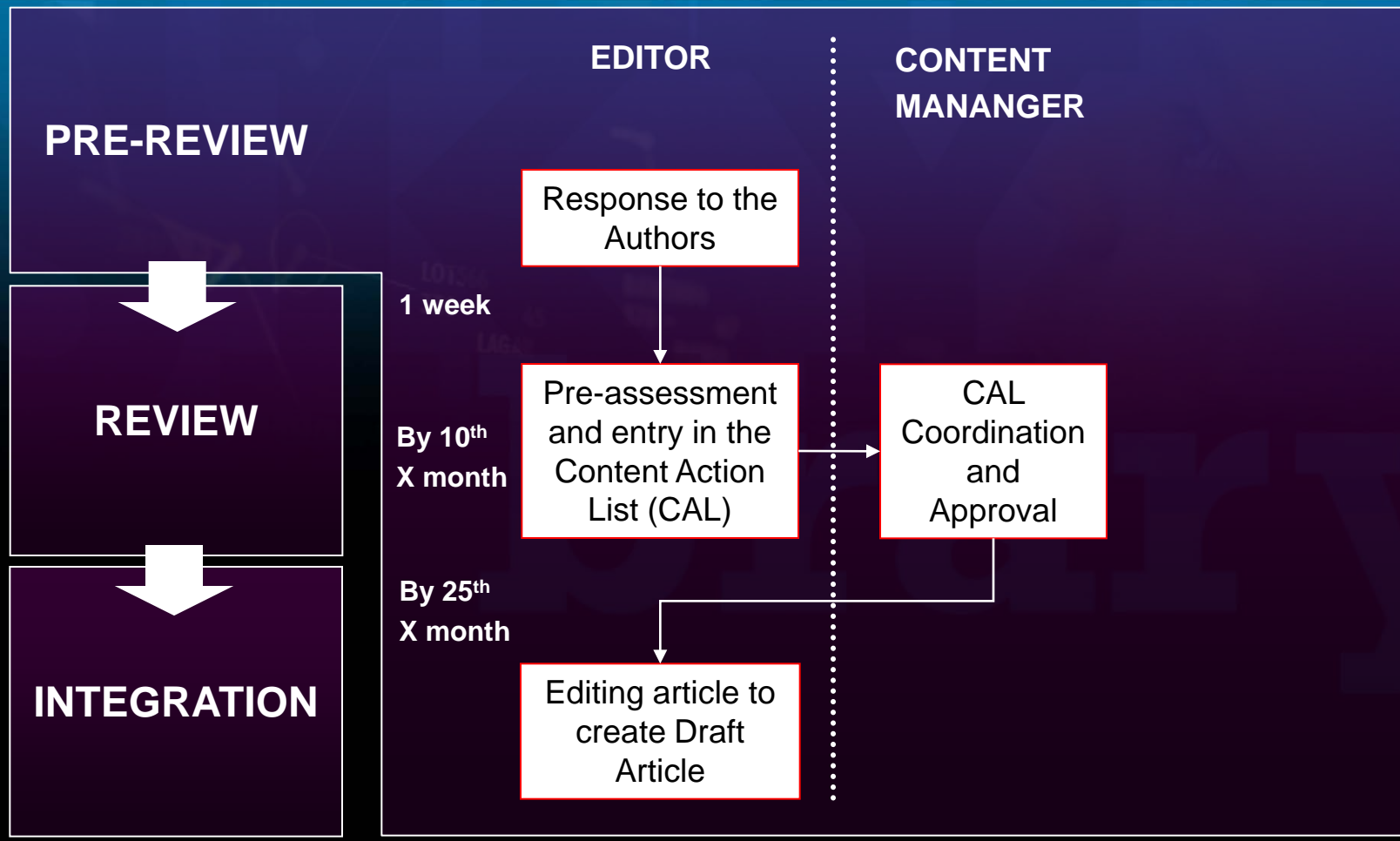
# The Process



# Content Action List

- **Maintained by the Editor;**
- **Issued monthly and containing as well the history of the content in a separate sheet;**
- **Sources from CDPs, correspondence with Authors, suggestions by the team, own initiative..**
- **Contains at least: source, date of the trigger, title and category of the article, date of creating draft, proposed article and approval, who is involved in the peer review;**

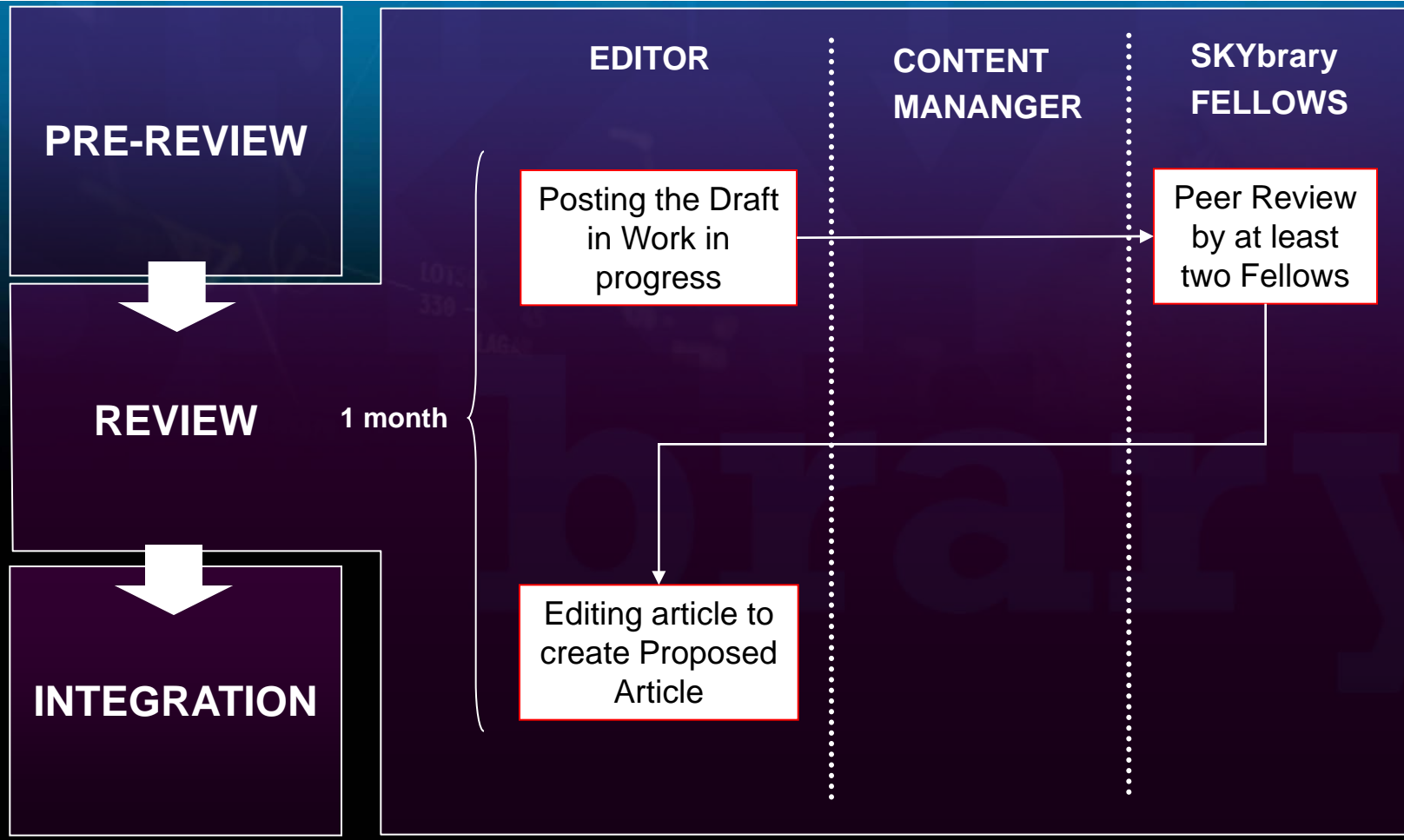
# Pre-Review Process



# Pre-Review Objectives

1. Consistency with the Strategy and CDPs
2. Content integrity;
3. Uniformity of style;
4. Consistent use of terminology;
5. Correct grammar, punctuation, spelling, choice of words, etc.
6. Hyperlinks and references are inserted as appropriate.
7. Consistency with existing related articles
8. Avoid commercial promotions

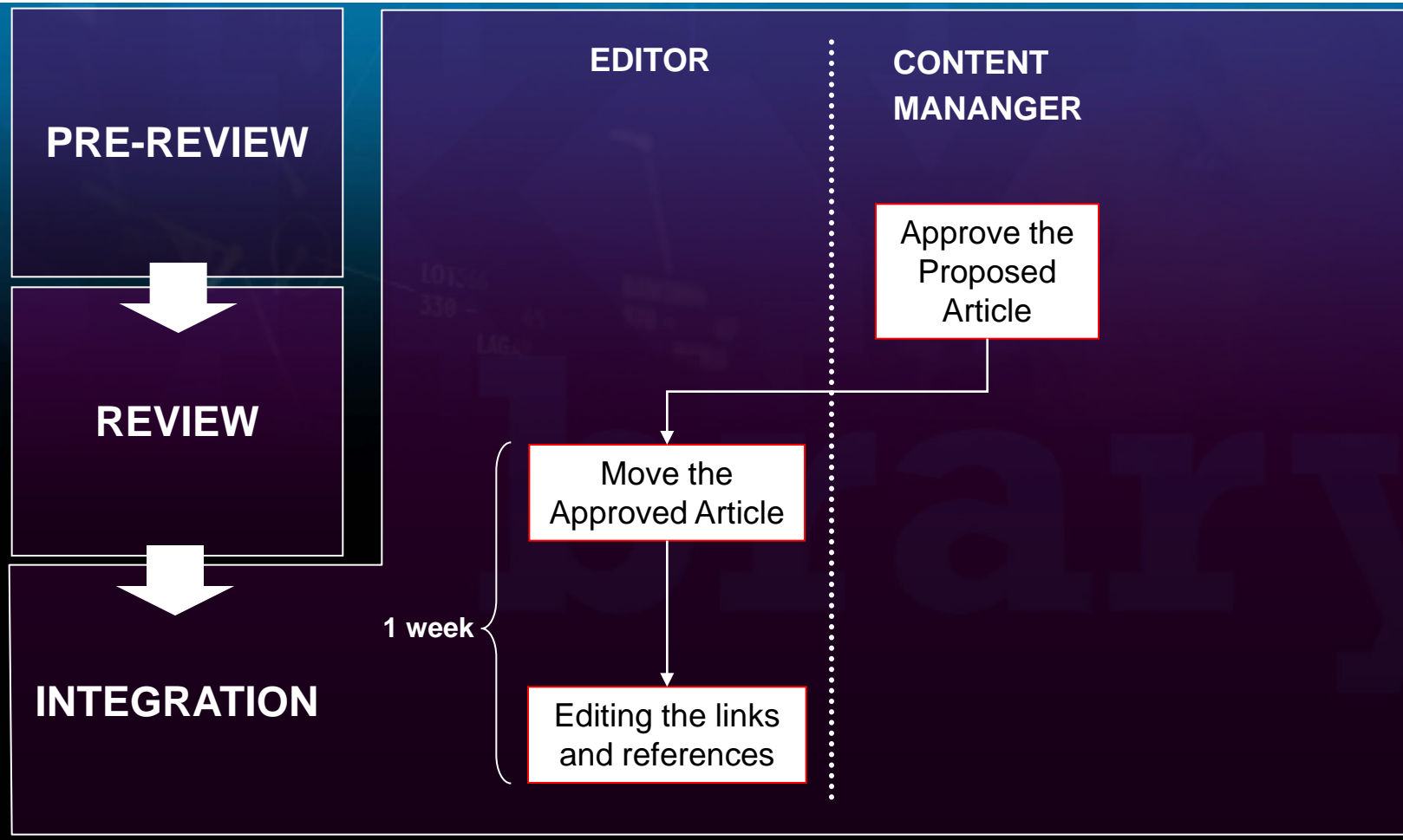
# Review Process



# Peer Review Criteria

- 1. Factual correctness and up to date;**
- 2. Relevance to the respective SKYbrary Category;**
- 3. Consistent coverage of the title subject;**

# Integration Process



# SKYbrary Fellows

- **A Committee to peer review the new articles;**
- **Voluntary Participation;**
- **Acknowledged for the effort;**
- Selected by the Project Manager, Content Manager and Validation Manager after a proposal from the SKYbrary Team members;

# SKYbrary Fellows

## Proposed Initial List

- Captain Ed Pooley – Validation Manager and Coordinator of the Fellows:
  - Ian Wigmore?;
  - Alexander Krastev;
  - Richard Lawrence;
  - Richard Jones
  - Stanislaw Drozdowski?;
  - Dr. Michel Masson?
  - Captain Bertand De Courville?
  - .....