

## MAST – Movement Area Safety Team

12th October 11  
Heathrow Academy  
– 10:00

### Attendees:

- Neil Pritchard (Chair) - BAA
- Tim Robinson - BAA
- Adam Spink - NATS
- Phil Layton - NATS
- Dave Wood – BA
- Constable Imrie – Met Police

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- David Hilton - NATS
- Jane Gothard – NATS
- Gemma Pitts – NATS
- Steve Buckeridge - BAA
- Yvonne Page – Euro control
- Dave Mathews - NATS

Next Meeting  
7th Dec 11

### TERMS OF REFERENCE:

- To develop, update and implement the MAST Strategy for Manoeuvring Area Safety approved by the RSSG.
- To develop, implement and monitor action plans as necessary to ensure that the MAST Strategy is effective in improving manoeuvring area safety performance in line with regulatory and business requirements.
- The RSSG will provide a strategic steer to the MAST and the MAST will refer issues that cannot be resolved to the RSSG for resolution.
- The MAST fulfils the Role of the Local Runway Safety Team as recommended by EAPPRI and as such will ensure that actions are in line with the recommendations contained within the Plan.
- The Heathrow MAST is committed to taking a proactive approach to safety improvement and identifying and sharing best practices and learning across the industry.

### AGENDA:

1. **Approve last month's minutes.**
2. **Review outstanding actions.**
3. **Guest speaker - Yvonne from Euro Control.**
4. **Safety Report.**
5. **Safety KPI's.**
6. **Action Plan.**
7. **A.O.B.**

Item No.	Summary of actions required	Actions
1.22	<p>NP to consolidate actions:</p> <p>2.03 <b>SB/JG to meet to discuss best way to collate data from all sources. Include Police.</b></p> <p>&amp; 5.01 <b>SB/JG to suggest KPI for “Vehicles Endangering Aircraft” as part of their review of the previous data</b></p> <p>SB to send JG V.E.A. data – re open reporting</p> <p>12/10/11 – SB to provide points data/charts to JG</p>	SB/JG
1.61	<p>NP to meet with RS re adding of Critical part to airfield map/107.5m burn line/Code F active strip/Hotspots/Expiry</p> <p>Add RESA by configuration</p> <p>12/10/11 – NP to find out date of next map release</p>	NP
2.21	<p>Remove R1 – Sterile Cockpit</p> <p>Check OSI Reissue</p> <p>12/10/11 – NP advises the issue of removing all car stereos from vehicles airside is unlikely to happen as a lot of private / road vehicles come airside.</p> <ul style="list-style-type: none"> <li>- SB to issue supplement to current OSI 10.11 re distractions including personal stereo/ car radios</li> <li>- JG/NATS team to provide SB/ BAA safety practice team with details of incidents of car radio being on when vehicle on the movement area is in communication with tower, especially if involved in VEA incident, Safety practice team to investigate and deal with accordingly.</li> </ul>	SB/JG
2.23	<p>NP to investigate 2<sup>nd</sup> UHF coupling or extra frequency availability</p> <p>Extra frequency ordered – October 2011</p> <p>12/10/11 – Old tower frequency to be released in November 2011, Phil Button liaising with BAA to promulgate information</p>	No actions required
2.24	<p>JG/NATS to open a forum on situational awareness</p> <p>12/10/11 – JG to set up sub group with airlines (possibly with other airport involvement) re situational awareness forum for beginning of the new year</p> <ul style="list-style-type: none"> <li>- Group to discuss best and current practice, general ideas for driving standards forward.</li> </ul>	JG

3.11/5.13	<p>Use of web for awareness campaign</p> <p>Airline training teams to be invited to discuss their training re: Driving &amp; Incursions</p> <p>12/10/11 – combine points 3.11 &amp; 5.13</p> <ul style="list-style-type: none"> <li>- Item to directly link in with the situational awareness forum</li> <li>- JG to set up for possible workshops scenario to be planned for late January/early feb 2012</li> </ul>	JG
3.21	<p>RS to be invited to NON ICAO standard meeting (separate from FLOPC and MAST)</p> <p>12/10/11 – JG to arrange</p>	JG
7.0	<p>Update on New Ring of Red opportunities:</p> <ul style="list-style-type: none"> <li>-Stansted ROR</li> <li>-Manchester ROR</li> </ul> <p>12/10/11 – DH making visit to Luton re newly installed RoR</p> <ul style="list-style-type: none"> <li>- NATS team to advise BAA(NP) of preferences and thoughts after group discussion post Luton visit</li> <li>- BAA to take NATS preferences forward for next stage of RoR survey/data</li> </ul>	DH to visit NATS BAA