

## Directorate of Airspace Policy



### See Distribution List

19 August 2009

DAP/CAS/TS/IFPLOIAug09

## LETTER OF INTENT CONCERNING THE TRANSFER OF INSTRUMENT FLIGHT PROCEDURE DESIGN TO INDUSTRY

*Dear Colleagues,*

### Introduction

This letter sets out the CAA intention to transfer Instrument Flight Procedure (IFP) Design to industry.

### Background

In February 2004, the Directorate of Airspace Policy consulted with all aerodromes and potential instrument approach procedure designers on a proposal to transfer the responsibility for the design of Instrument Approach Procedures (IAPs) from the CAA to industry. Having consulted upon the principles, a second RIA and consultation questionnaire were sent out to licensed aerodromes, NATMAC members and other interested parties in March 2005. The purpose of the second consultation was to solicit views on the method by which the Authority would transfer the IAP design task and how the CAA intended to regulate industry.

The responses from these consultations have been collated and analysed and as a result, the CAA considers that the feedback does not contain any evidence to preclude the transfer of IAPs to industry. Indeed, such a move is consistent with the requirement to separate regulation from service provision.

### Decision

The CAA has now decided to proceed with the transfer of the design function of Instrument Approach Procedures. Furthermore, the CAA considers it logical to include the design of Departure as well as Approach Procedures and will henceforth refer to the outsourcing of Instrument Flight Procedures (IFP). It is intended that outsourcing will be implemented by means of a two-stage process.

### Stage One

The stage will comprise the approval and certification of Instrument Flight Procedure designers. Whilst this approval process is being carried out and for an interim period thereafter, the CAA will continue to design IFPs on a contract basis, alongside industry.



## Stage Two

Upon completion of the interim period, the CAA will become solely a regulator for IFP designs and will continue to set and maintain the UK policy for IFP design standards.

### Timescale

The CAA intends to commence the approval of IFP designers with effect from 1<sup>st</sup> April 2010 and will regulate designs by Approved Procedure Designers (APD) with immediate effect thereafter, subject to publication of the next amendment to Air Navigation Order 2005. The interim period, during which the CAA will continue to accept contracts for the design of IFPs, will exist for a period of two years, i.e. until 31st March 2012, after which procedure design will be fully transferred.

### Scope of publications

A number of publications will be issued prior to the transfer of IFP design:

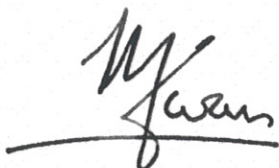
- An AIC indicating the intention of the CAA to transfer IFP design and the associated timescales.
- A CAP document entitled "Regulation of the Instrument Flight Procedures for Use in UK Regulated Airspace." which will detail the qualifications and criteria required to achieve Approved Procedure Designer status, together with details of the expected Quality Management System requirements.
- A document detailing the UK policy for Instrument Approach Procedure design.
- A document detailing the UK policy for Standard Instrument Departure design.

The CAA intends to publish and maintain these policy documents on the CAA website together with a list of Approved Procedure Designers.

Consultation on an IFP Design Scheme of Charges will be included in the general SRG, CAA charges scheme consultation due mid-September 2009. The IFP scheme will be split between two distinct functions: approval charges, and design charges for the transition period.

It is our understanding that the update to the Air Navigation Order 2005 will take place during November 2009.

*Yours sincerely,*



M SWAN  
Director

Distribution:

Action:

All Aerodrome Operators  
All prospective Instrument Flight Procedure Designers  
All NATMAC Consultees

Information:

DfT  
ASD and ATSD, SRG, CAA  
FOD, SRG, CAA,  
PLD, SRG CAA

---

**Civil Aviation Authority**

CAA House K601 45-59 Kingsway London WC2B 6TE [www.caa.co.uk](http://www.caa.co.uk)  
Telephone 020 7453 6500 Fax 020 7453 6565 [mark.swan@caa.co.uk](mailto:mark.swan@caa.co.uk)



FS 36365



INVESTOR IN PEOPLE